

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – February 27, 2013

**MAYFIELD CITY SCHOOL DISTRICT
BAKER ADMINISTRATION BUILDING LOWER CONFERENCE ROOM
1101 S.O.M. CENTER ROAD, MAYFIELD HEIGHTS, OHIO 44124-2006
Regular Board Meeting
Wednesday, February 27, 2013 – 6:00 p.m.
Work Session at 6:30 pm / Regular Meeting at 7:30 pm**

1. OPENING ITEMS

A. ROLL CALL - Mr. Dan Carlson, Mr. Pete Glynos, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes

B. EXECUTIVE SESSION

Board Action: 2013-022

Mr. Glynos moved and Mr. Carlson seconded to approve It is recommended that the Mayfield Board of Education convene to an Executive Session per ORC 121.22(G) (1) to consider the compensation of public employees.

Time In: 6:30pm Time out: 7:30pm

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

A. PLEDGE OF ALLEGIANCE -- The regular meeting reconvened at 7:35pm

The Pledge of Allegiance will be led by Mayfield High School Student Jonathan Wunsch:

MAYFIELD HIGH SCHOOL STUDENT OF THE MONTH

Jonathan Wunsch

Jonathan is one of the most diligent, well-mannered, kind and respectful students. He is always quick to smile, shows a positive attitude and gets along with peers and adults. He has always gone out of his way to say “hello” to teachers, making them feel appreciated. It’s always a pleasure to interact with him.

Jonathan embodies the “relentless pursuit of excellence”. He exudes genuine respect and optimism, but he is also eager to grow and learn; wanting to master every sliver of content. Jonathan is mature beyond his years and realizes the significance of setting goals and achieving them. He is thoughtful in task completion, focused and self-motivated.

His interests go beyond setting academic goals, he also knows that giving and contributing to society is of the utmost importance. He works at Heinen’s and gives his time willingly to others as a member of Key Club, United Way and Wildcat Focus.

Jonathan's humility and gentle nature is admirable and humbling. Adults have witnessed him going out of his ways to make others feel comfortable and confident. His positivity toward life and devotion to self-improvement is refreshing and infectious.

Jonathan’s parents raised an amazing young man and we are proud to have a student with this character at Mayfield High School; an exemplary recipient of the Mayfield Student of the Month.

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B. HONORS

1. Congratulations to **Paul Destino**, Middle School Principal, for achieving the 2012-2013 Ohio Middle Level Association Regional Award for the Northeast Region Mr. Destino was recognized at the Awards Reception at the 2012-2013 Ohio Middle Level State Conference, which was held February 21, 2013 at The Kalahari Resort and Conference Center in Sandusky, Ohio.
2. Congratulations to **Cheryl D'Amico** for also winning the 2012-2013 Ohio Middle Level Association Regional Award.
3. Congratulations to **Nicki Patel** for winning the 2012-2013 Ohio Middle Level Association "Student of the Year" award.

ADDENDUM- Presentations

C. MAYFIELD HIGH SCHOOL PRESENTATIONS --

1. Since February is the month that we honor our presidents, it is appropriate for us to honor some of our Mayfield High School presidents: Student Council: Constantine "Dean" Elliott; Senior Class: Alison Kabo; National Honor Society: Nathan Yu; Key Club: Evan House; PRIDE: Waed Eid.
2. Congratulations to Skills USA Winners. Six Excel TECC students from three programs attended the regional Skills USA competition on the weekend of February 23-24, 2013. All six students medaled and qualified for State competition which will take place in Columbus on April 23-24. Congratulations to the four medalists from Mayfield: Kelcie Coffee, Medical Technologies-Gold Medal in Medical Math; Theresa Trivisonno, Medical Technologies-Gold Medal in Medical Terminology; Sophia Amati, Medical Technologies-Bronze Medal in Job Skill Demonstration and Shawn Stevenson, Information Technology & Programming-Silver Medal in Extemporaneous. Teachers: Dr. Karen Hale, Mr. Ronald Suchy and Mrs. Fronck.
3. State Swimming Championship: 4th Place 200 Freestyle Relay - Lenny Sterle (Senior), Grant Gillenwater (Senior), Justin Ciferno (Junior), Jackson Morton (Junior); 6th Place 400 Freestyle Relay - Zack Milenius (Senior), Lenny Sterle (Senior), Grant Gillenwater (Senior), Justin Ciferno (Junior); 7th Place 500 Freestyle - Zack Milenius (Senior); 8th Place 200 Freestyle - Zack Milenius (Senior). (Not present - but these girls qualified in the 200 Freestyle: Kelsey Csumitta (Senior), Hailey Kim (Senior), Katie Opacich (Junior) and Felice Ferrante (Freshman). They took 7th in the consolation heat.
4. State Gymnastics Championship: Cady Luciano (Junior) will be competing in the Vault event this weekend

REGULAR AGENDA

D. REPORT CARD PRESENTATION --

Mrs. Susan Beatty gave a presentation on the new report card format.

3. COMMUNITY COMMUNICATIONS

None

4. PRESIDENT'S ANNOUNCEMENTS

Science Showcase at the High School will be on March 7th from 6-7:30pm

5. BOARD MEMBER COMMITTEE REPORTS

None

6. SUPERINTENDENT'S ANNOUNCEMENT

Complimentary of the teacher presentation at the Ohio Middle School Conference last week.

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7. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2013-023

Mr. Carlson moved and Glynos seconded to approve the Superintendent's recommendation of the following personnel items for the 2012-2013 school year (unless otherwise noted) as presented by the Director of Personnel. All employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicant's answers on the employment application.

A. CERTIFIED - APPOINTMENT, SUPPLEMENTAL

1. **Melissa Armstrong** - Home Instruction Tutor - \$23.73 per hour.
2. **Jennifer Bokar-Hyland** - Sixth Class supplemental stipend (50% of \$8,259 = \$4,129.50)
3. **Donna Fronck** - It is recommended Ms. Fronck be paid Saturday pay for accompanying students to the Regional Skills USA competition at Cuyahoga Valley Career Center, on Saturday, February 23, 2013. The rate of pay is \$138.38.
4. **Jessica James** - Home Instruction Tutor - \$23.73 per hour.
5. **Lillian McNulty** - Home Instruction Tutor - \$23.73 per hour.

Recommend the following teachers to be employed on a supplemental contract as Learning Coaches, Mayfield High School, for the 2012-13 school year. They will be working with students who have not passed the OGT.

Mia Bourdakos	\$28/hr
Paula Canfield	\$28/hr
Melissa Fini-Sanson	\$28/hr
Michael Hughes	\$28/hr
Zarra Keith	\$24/hr

Recommend the following teacher to be employed on a supplemental contract as a Learning Coach for OAA Intervention for Millridge for the 2012-13 school year, effective January 29, 2013.

Susan Fulmer	\$24/hr
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B. CERTIFIED - APPOINTMENT (SUPPLEMENTAL - COACHING)

The Superintendent recommends approval of the following personnel items for the 2012-2013 school year as presented by the Director of Personnel.

1. **Michael A. Bailey** - Track/9th - Head Coach, High School - \$3,796.

C. CERTIFIED - LEAVES OF ABSENCE

1. **Donald Ramer** - Special Education Teacher-LDB, Millridge - *CORRECTION* to December 19, 2012 Agenda: Paid Sick Leave was extended from February 11 through February 19, 2013. FMLA ran concurrent with paid sick leave during this time.
2. **Keri Saari** - Kindergarten Teacher, Center - *CORRECTION* to July 18, 2012 Agenda: FMLA ran concurrently with paid and unpaid sick leave through November 9, 2012 (instead of November 2, 2012). Unpaid parental leave ran from November 12, 2012 through January 17, 2013.

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D. CERTIFIED - RETIREMENT

We want to express our appreciation for the many years of fine service to our Mayfield students and extend best wishes in retirement.

1. **Susan P. Beatty** - Director of Curriculum, Central Office, is retiring, effective July 31, 2013, after having been with the Mayfield Schools since August of 1998, and in Education, for a total of 30 years. We want to express our appreciation for her many years of excellent service and extend best wishes.
2. **James D. Sanford** - Music Teacher/Band Director, Middle and High School, is retiring, effective June 7, 2013, after having been with the Mayfield Schools since August of 1994. We want to express our appreciation for his many years of excellent service and extend best wishes.

E. CLASSIFIED - APPOINTMENT

The Superintendent recommends approval of the following personnel items for the 2012-2013 school year as presented by the Director of Personnel.

1. **Dana Gaudio** - Building Monitor, Lander Elementary, effective February 19, 2013, 2 hour per day - \$13.72 per hour.

F. CLASSIFIED - CHANGE OF STATUS

The Superintendent recommends approval of the following personnel items for the 2012-2013 school year as presented by the Director of Personnel.

1. **Rachel Bauccho** has satisfactorily completed her 90-day probationary appointment as a Bus Driver, and it is recommended that she remain in that position for the balance of the 2012-2013 school year.
2. **Donna Loparo** has satisfactorily completed her 90-day probationary appointment as a Bus Driver, and it is recommended that she remain in that position for the balance of the 2012-2013 school year.

G. CLASSIFIED - LEAVES OF ABSENCE

The Superintendent recommends approval of the following personnel items for the 2012-2013 school year as presented by the Director of Personnel.

1. **Roy Force II** - Custodian, Head Night, Middle School - *CORRECTION* to January 23, 2013 Agenda - Remaining paid sick leave days were taken intermittently on December 12, 13, 17, 18, and .5 day on December 19, 2012. FMLA ran concurrently with paid sick leave during this time.
2. **Louise Matoney** - Instructional Assistant, Middle School - Paid sick leave as a deduction from accumulated sick leave balance from February 8 through February 15, 2013. FMLA ran concurrently with paid sick leave during this time.
3. **Mary Beth Rizzo** - Administrative Secretary, Central Office - Paid sick leave as a deduction from accumulated sick leave balance from January 16 through January 25, 2013. FMLA ran concurrently with paid sick leave during this time.

H. CLASSIFIED - RETIREMENT

We want to express our appreciation for the many years of fine service to our Mayfield students and extend best wishes in retirement.

1. **Terry L. Scott** - Custodian, Class I, Mayfield High School, to retire effective April 1, 2013, after having been with Mayfield Schools for more than 17 years.

I. CLASSIFIED – RESIGNATION

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1. **Christine Eiermann** - Food Service P.T., Gates Mills, has resigned from this position (only), effective February 8, 2013.

J. CLASSIFIED - RESIGNATION (SUPPLEMENTAL - COACHING)

1. **Robert W. Sleeman** - Tennis/Assistant V-JV Coach, effective February 8, 2013.

K. POOL & FIELD HOUSE PERSONNEL

1. **Richard Dula** - Attendant Facility
2. **Melissa Hannaford** - Attendant Facility

ADDENDUM- Personnel

L. CERTIFIED - APPOINTMENT, SUPPLEMENTAL

1. **Kevin Niemczura** - Weight Room Supervisor for Season 3 - \$854.

M. CERTIFIED - HOME INSTRUCTION TUTORS

Home Instruction Tutors to be paid \$23.73 per hour as needed:

1. **Rachel Berkowitz**
2. **Diane Hunziker**
3. **Lorraine Snevel**

N. CERTIFIED - RETIREMENT

We want to express our appreciation for her many years of excellent service and extend best wishes.

1. **Maureen A. Huefner** - Italian Language Teacher, Middle and High School, is retiring effective July 1, 2013, after having been with the Mayfield Schools since September of 2000.

O. CERTIFIED - SUBSTITUTES

SUBSTITUTE TEACHERS

1. Joan Benjamin
2. David Coad
3. Sarah Coughlin
4. Isalene Heard
5. Kevin Lavin
6. Delphine McDaniel
7. John Pinto

P. CLASSIFIED - LEAVE OF ABSENCE

1. **Thelma Lawrence** - Bus Driver, Bus Garage - Paid sick leave as a deduction from accumulated sick leave balance from August 29, 2012 through May 31, 2013, due to a Workers' Compensation injury. FMLA ran concurrently with paid sick leave from August 29 through November 26, 2012.

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1. **Michele Milite** - Food Service-FT, High School - Paid sick leave as a deduction from accumulated sick leave balance from January 18 through February 22, 2013. FMLA ran concurrently with paid sick leave during this time.

Q. CLASSIFIED - SUBSTITUTES

INSTRUCTIONAL ASSISTANTS/JOB TRAINER SUBSTITUTES

1. Joan Benjamin
2. Delphine McDaniel
3. Kathleen Palinski

BUILDING MONITOR SUBSTITUTES

1. Delphine McDaniel
2. Kathleen Palinski

FOOD SERVICE SUBSTITUTES

1. Stephany Chazaro
2. Kristine Kalinic

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

REGULAR AGENDA

8. OTHER SUPERINTENDENT'S BUSINESS:

A. EXCEL TECC 2013-2014 PROGRAM FEE SCHEDULE --

Board Action: 2013-024

Mr. Hughes moved and Mr. Glynos seconded to approve the following the 2013-2014 Excel TECC Program Fee Schedule found in Att. #1.

File Attachments

[February 27, 2013 Regular Meeting Att.#1.pdf \(127 KB\)](#)

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

B. EXCEL TECC 2013-14 PROGRAM TIMES –

Board Action: 2013-025

Mr. Carlson moved and Mr. Hess seconded to approve the 2013-2014 Mayfield Excel TECC Program times found in Att. #2.

File Attachments

[February 27, 2013 Regular Meeting Att.#2.pdf \(289 KB\)](#)

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Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

C. MAYFIELD 2014-2015 SCHOOL CALENDAR –

Board Action: 2013-026

Mr. Hughes moved and Mr. Glynos seconded to approve the 2014-2015 School Calendar:

1. 2014-2015 Calendar --

Recommend that the Board approve the calendar as presented for 2014-2015. The Mayfield process for calendar development was followed. A committee of parents, students, teachers and support staff came together and developed four calendars, which were presented to all employees who ranked them. Then two calendars were submitted for the final vote. Calendar A received 161 votes and Calendar B received 178. See Att. #3, Calendar B, which is the recommended calendar for the 2014-2015 school year.

2. 2014-2015 Calendar - Calamity/Snow Days --

Recommend that the Board approve that if a calamity closes the school for more than the five (5) days allowed by the state, day 6 through 10 will be made up on June 10, 11, 12, 15 and 16. Calamity days will be made up in this order. The day following the last day for students will be the last day for teachers. A choice of make-up calamity days was presented to all employees. The choices were during spring break, which received 111 votes, or at the end of the school year, which received 220 votes. The end of the school year choice received the most support.

File Attachments

[February 27, 2013 Regular Meeting Att.#3.pdf \(168 KB\)](#)

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

9. TREASURER'S REPORT

A. FINANCIAL STATEMENTS FOR JANUARY 31, 2013 - Atts. #4, 5, 6, 7, 8, 9, 10.

Board Action: 2013-027

Mr. Carlson moved and Mr. Hughes seconded to approve the following financial reports for the month ending January 31, 2013 as found in Atts.#4, 5, 6, 7, 8, 9, 10.

1. The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report.

File Attachments

[February 27, 2013 Regular Meeting Att.#4.pdf \(103 KB\)](#)

[February 27, 2013 Regular Meeting Att.#5.pdf \(754 KB\)](#)

[February 27, 2013 Regular Meeting Att.#6.pdf \(571 KB\)](#)

[February 27, 2013 Regular Meeting Att.#7.pdf \(2,116 KB\)](#)

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[February 27, 2013 Regular Meeting Att.#8.pdf \(49 KB\)](#)

[February 27, 2013 Regular Meeting Att.#9.pdf \(817 KB\)](#)

[February 27, 2013 Regular Meeting Att.#10.pdf \(194 KB\)](#)

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

B. DONATIONS –

Board Action: 2013-028

Mr. Glynos moved and Mr. Groszek seconded to accept the following donations:

1. A donation of \$50.00 to the Center Elementary School Library from the Mayfield Village Garden Club, Christine A. Barni, Treasurer, 900 West Hill Drive, Gates Mills, OH 44040.
2. A donation of \$100.00 to purchase apps for the iPad used at MCHI, from the Millridge PTG, 962 Millridge Road, Highland Heights, OH 44143.
3. The following donations to the Kim Yirga Scholarship Fund:
\$50.00 from L. Larry & Susanne Yirga, 3566 Hillman Ford Road, Morral, OH 43337-68
\$100.00 from Duane P. & Lesta J. Basel, 4700 Larue Prospect Road, W., Marion, OH 43302
\$500.00 from John A. Yirga, 1156 Hillcreek Lane, Gates Mills, OH 44040.
4. A donation of \$500.00 to purchase apps for the iPad used at MCHI, from the Millridge Center for Hearing Impaired Parent Teacher Group, 950 Millridge Road, Highland Heights, OH 44143.
5. A donation of \$2,500.00 to the Thomas Dodson Memorial Fund for the High School Boys Basketball, from Margaret A. Dodson, 966 S.O.M. Center Road, Mayfield Village, OH 44143-3533..

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

C. FINANCIAL TRANSACTIONS -

Board Action: 2013-029

Mr. Glynos moved and Mr. Hughes seconded to approve the following financial transactions/recommendations:

APPROPRIATION MODIFICATIONS:

Fund	Fund Name	Appropriation	Increase / Decrease	Appropriation
451-1342	Network Connectivity	\$14,000.00	(\$1,400.00)	\$12,600.00
572-1387	Title 1	\$395,425.39	(\$311.77)	\$395,113.62
590-1391	Title II-A	\$76,476.87	\$1,197.24	\$77,674.11

To modify appropriations from FY2012/13 to match anticipated Federal revenue awards.

Roll Call:

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Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

D. PSI AFFILIATES, INC. AGREEMENT FOR 2012-2013 SCHOOL YEAR –

Board Action: 2013-030

Mr. Hughes moved and Mr. Hess seconded to approve contracted services through PSI Affiliates, Inc. to provide an additional School Counselor for Gilmour Academy to be paid from State Auxiliary Services funds for the 2012-2013 school year. Att. #11.

File Attachments

[February 27, 2013 Regular Meeting Att.#11.pdf \(117 KB\)](#)

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

ADDENDUM – TREASURER’S REPORT

E. REJECT ALL BIDS FOR GYM AND FITNESS EQUIPMENT –

Board Action: 2013-031

Mr. Hughes moved and Mr. Glynos seconded to reject the following bids in accordance with Ohio Revised Code. Four Sealed Bid Proposals were received and read aloud publicly at Noon on February 22, 2013 for Gym and Fitness Equipment. Some of the bids are non-responsive to the specifications in the Bid Documents.

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

REGULAR AGENDA

F. MINUTES - January 23, 2013 - Att. #12

Board Action: 2013-032

Mr. Glynos moved and Mr. Hess seconded to approve the minutes of the Regular Meeting of January 23, 2013. Att. #12.

File Attachments

[February 27, 2013 Regular Meeting Att.#12.pdf \(393 KB\)](#)

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

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10. ADJOURNMENT:

Board Action: 2013-033

Mr. Carlson moved and Mr. Hughes seconded to approve to adjourn meeting at 8:34.

Roll Call:

Ayes: Mr. Glynos, Ms. Groszek, Mr. Hess, Mr. Hughes and Mr. Carlson

Nays: None

Date Approved: _____

Signed: _____

Ms. Sue Groszek, Board President

Attest : _____

Mr. Scott Snyder, Treasurer